

**CLINTONVILLE PUBLIC SCHOOL DISTRICT**  
**Clintonville, WI 54929**  
**Regular Meeting of the Board of Education**

**\*\*Tuesday, May 27, 2025**  
**6:00 PM**  
**High School IMC**

Please Google search "Clintonville Events You Tube", or use the following link to go directly to the Clintonville Events YouTube channel:

<https://www.youtube.com/channel/UCMHZeWzjIFzVnX3EX18nLlg/featured>

**District Mission Statement**

**The Clintonville Public School District, in partnership with its citizens, will empower those we educate to become lifelong learners who can think independently, critically, and creatively. Further, it is our mission to educate individuals to be successful, contributing members of our society and responsible, caring citizens in a diverse world.**

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. OPEN MEETING STATEMENT**

This May 27, 2025 meeting of the Clintonville Board of Education, and all other meetings of the board, is open to the public in compliance with state statute. Notice of the meeting has been sent to the media, and has been publicly posted, in an attempt to make the citizens of the district aware of the time, place and agenda of this meeting. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to attend this meeting.

**IV. APPROVE AGENDA**

**V. PLEDGE OF ALLEGIANCE**

**VI. READING AND APPROVAL OF MINUTES**

A. Regular Meeting - May 12, 2025

**VII. PUBLIC COMMENTS/COMMUNICATIONS**

While the Board of Education welcomes communication from the public, proper procedure must be followed. Any person intending to address the Board must first fill out a Public Comments Registration Form (please see Policy #0167.3 re: Public Participation). As a reminder, this meeting of the Board is not a forum for personal attacks on any public official, staff member or citizen.

**VIII. FINANCIAL REPORT AND PRESENTATION OF VOUCHERS**

**A. Presentation of District's Financial Forecast- for Information**

Nick Curran from CESA 8 will present the current status of the district's financial forecasting and possible options moving forward when it comes to mill rate, taxes, debt defeasance, as it relates to upcoming needs as it relates to a balanced budget.

**B. Resolution Authorizing the Defeasance of Portions of the Clintonville Public School District \$9,000,000 General Obligation School Building Bonds, Series 2023; \$9,000,000 General Obligation School Building Bonds, Series 2022; and \$9,890,000 General Obligation Refunding Bonds, Series 2021 - for Discussion/Action**

The administration will recommend that the Board of Education approve this resolution as presented.

**C. Presentation of Vouchers and Receipts - for Discussion/Action**

The administration recommends that authorization be granted to approve vouchers as attached for April, 2025.

**D. Monthly Budget Report - for Information**

Jessica Holtz from CESA 8 will present and discuss the Monthly Budget Recap/Report from March and April, 2025.

**E. 2025-2026 Fund 80 Budget Expenses - for Information**

The administration will present a detailed report of the projected 2025-2026 Fund 80 budget expenses and any anticipated future capital projects.

**IX. ADMINISTRATIVE REPORTS**

**A. Athletic Facilities Update - for Information**

Representatives from Hoffman Planning, Design, and Construction, and Rettler Corporation will give an update to the Board of Education regarding the possible upgrade to the District's athletic facilities.

**B. Superintendent's Report**

Troy Kuhn will present District updates to the Board of Education.

**Support Staff Resignation**

- a. Gary Funk - IT Tech Assistant, effective June 30, 2025

**Support Staff Resignation - Child Care Center**

- a. Kimberly Wilson - Custodian, effective June 4, 2025

**Support Staff Hires - Child Care Center**

- a. Hailley Russow - Assistant Teacher, effective May 16, 2025
- b. Hailey Schuh - Lead Teacher, effective date TBD

**Extra-curricular Resignation**

- a. Scott Korth - Middle School Football, effective immediately

**Extra-curricular Hire**

- a. Becca Dillenberg - Assistant Musical Director, effective with the 2025-26 school year.

**C. Personnel** (The board may choose to go into Executive Session per section 19.85(1)(c) per Wisconsin Statutes to discuss a personnel issue, and then return to open session to take action).

**1. Administrator Resignation - for Discussion/Action**

The administration will recommend that the Board of Education approve the resignation of Britney Dobratz from her Middle School Principal position, effective June 30, 2025.

**2. Teacher Resignations - for Discussion/Action**

The administration will recommend that the Board of Education approve the following teacher resignations, effective at the end of the 2024-2025 school year:

- a. Matthew Zodrow - Business Education Teacher
- b. Lynn Trochil - 5th Grade Teacher

**3. Teacher Transfers - for Discussion/Action**

The administration will recommend that the Board of Education approve the transfer of the following Special Education Teachers, effective with the 2025-2026 school year:

- a. Carey Meyer - from High School to Middle School Special Education
- b. Leanna Mulry - from Middle School to Elementary School Special Education

**4. Teacher/School Counselor Hires - for Discussion/Action**

The administration will recommend that the Board of Education approve the hire of the following teacher/school counselor hires, effective with the 2025-2026 school year:

- a. Nicole Kirchner - Early Childhood Special Education Teacher
- b. Allison Zeinert - 4th Grade Teacher
- c. Amanda (Mandy) Kriesel - Middle School Counselor

**5. Extended Services Agreement - for Discussion/Action**

The administration will recommend that the Board of Education approve an extended services agreement for Suzzann Bessette, Program Support Teacher, for up to 24 additional hours of work with compensation at her daily rate for beginning of the year professional development responsibilities.

**6. Enrichment Coordinator Services - for Discussion/Action**

The administration will recommend that the Board of Education approve an agreement for Jennifer Soldner to provide services as an Enrichment Coordinator to support the academic growth of advanced learning students.

**D. Other**

**1. 2025-2026 Employee Handbook Updates - for Discussion/Action**

The administration will recommend that the Board of Education approve recommended updates to the 2025-2026 Employee Handbook to provide clarification regarding Clerical I and District Office Clerical positions.

**2. Job Descriptions - for Discussion/Action**

The administration will recommend that the Board of Education approve updates to the following job descriptions:

- a. Clerical I
- b. Instructional Paraprofessional
- c. Special Education Paraprofessional

**3. 2025-2026 Co-Curricular Code of Conduct - for Discussion/Action**

The administration will recommend that the Board of Education approve the 2025-2026 Co-Curricular Code of Conduct as presented.

**4. Wrestling Room Quote - for Discussion/Action**

The administration will recommend that the Board of Education approve the wrestling room quote from Dollamua Sport Surfaces as presented.

**5. School Board Committee Goals - Discussion/Action**

The Board of Education will discuss goals, restructuring and timelines for the following committees:

- a. Construction/Referendum Committee
- b. Land Use Committee
- c. Finance Committee

**6. Request For Proposals (RFP's) - for Discussion/Action**

The Board of Education will discuss the currently contracted services and the process of analyzing and issuing RFP's to ensure services are being provided at a reasonable cost.

**7. M3 Liability, Property, Etc. Insurance Rates - for Information**

The administration and Board of Education will review and discuss the rates from M3 Insurance for the 2025-2026 school year.

**8. 2025-2026 Lamers Transportation Contract - for Discussion/Action.**

The administration and Board of Education will discuss updates to the 2025-2026 Lamers Transportation Contract for busing services.

**X. POLICY**

**XI. ITEMS FOR FUTURE DISCUSSION**

Finance Committee Date - Wednesday, 4th?

**XII. ANNOUNCEMENTS**

May 29	Special Board of Education Meeting	5:00 p.m.	High School IMC
May 30	Last Day of School for Students		
June 2-3	Teacher In-Service Days		
June 9	First Day of Summer School		
June 9	Board of Education Meeting	6:00 p.m.	High School IMC
June 23	Board of Education Meeting	6:00 p.m.	High School IMC

**XIII. ADJOURN TO CLOSED SESSION**

Consideration of matters over which the Board has jurisdiction pursuant to Wisconsin Statute 19.85 (1)(c)(f) - Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility for the purposes of reviewing individual employment contracts/language, salary/wages, benefits, and performance; for the purposes of reviewing administrative contracts/language, salary/wages, benefits, and performance. Considering financial, medical, social or personal histories or disciplinary data of specific persons; to discuss a personnel matter.

**XIV. RETURN TO OPEN SESSION** (The Board of Education may take action in open session on items discussed in closed session).

**XV. ADJOURNMENT**