

**CLINTONVILLE PUBLIC SCHOOL DISTRICT**  
**Clintonville, WI 54929**  
**Regular Meeting of the Board of Education**

**Monday, August 11, 2025**  
**6:00 PM**  
**High School IMC**

Please Google search "Clintonville Events You Tube", or use the following link to go directly to the Clintonville Events YouTube channel:

<https://www.youtube.com/channel/UCMHZeWzjIFzVnX3EX18nLlg/featured>

**District Mission Statement**

**The Clintonville Public School District, in partnership with its citizens, will empower those we educate to become lifelong learners who can think independently, critically, and creatively. Further, it is our mission to educate individuals to be successful, contributing members of our society and responsible, caring citizens in a diverse world.**

**AGENDA**

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. OPEN MEETING STATEMENT**

This August 11, 2025 meeting of the Clintonville Board of Education, and all other meetings of the board, is open to the public in compliance with state statute. Notice of the meeting has been sent to the media, and has been publicly posted, in an attempt to make the citizens of the district aware of the time, place and agenda of this meeting. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to attend this meeting.

**IV. APPROVE AGENDA**

**V. PLEDGE OF ALLEGIANCE**

**VI. READING AND APPROVAL OF MINUTES**

**A. Regular Meeting - July 28, 2025**

**VII. PUBLIC COMMENTS/COMMUNICATIONS**

While the Board of Education welcomes communication from the public, proper procedure must be followed. Any person intending to address the Board must first fill out a Public Comments Registration Form (please see Policy #0167.3 re: Public Participation). As a reminder, this meeting of the Board is not a forum for personal attacks on any public official, staff member or citizen.

**VIII. COMMITTEE UPDATES**

- A. Land Use Committee**
- B. Policy Committee**
- C. Construction Committee**

- D. Dellwood Daycare Committee
- E. Rec Center Committee
- F. Finance Committee

**IX. ADMINISTRATIVE REPORTS**

**A. Activities Director Introduction - for Information**

Caleb Bembenek, District Activities Director will give an introduction.

**B. Legal Conference Update - for Information**

Troy Kuhn will present legal updates from the WASDA Legal Conference he attended July 30 - August 1, 2025.

**C. Superintendent's Report - for Information**

Troy Kuhn will present District updates to the Board of Education.

**Support Staff Resignation - Child Care Center**

- a. Madysen Moder - Assistant Teacher, effective August 21, 2025

**Support Staff Hires - effective with the 2025-2026 school year**

- a. Hannah Halsne - Special Education Paraprofessional (full-time)
- b. Haley Cornelius - Special Education Paraprofessional (part-time)
- c. Kassandra Verhagen - Special Education Paraprofessional (part-time)

**D. Personnel** (The board may choose to go into Executive Session per section 19.85(1)(c) per Wisconsin Statutes to discuss a personnel issue, and then return to open session to take action).

**1. Teacher Hire - for Discussion/Action**

The administration will recommend that the Board of Education approve the hire of Julianne Wagner as a High School Spanish Teacher, effective with the 2025-2026 school year.

**2. Teaching Contract Addendum - for Discussion/Action**

The administration will recommend that the Board of Education approve a contract addendum for James Mathews, High School Tech Ed. Teacher.

**E. Other**

**1. Request For Proposals (RFP's) - for Discussion/Action**

The Board of Education and Administration will discuss current and future RFP needs as discussed during the July 21st Finance Committee meeting.

**X. POLICY**

**A. Second Reading of Revisions to Policies - for Discussion/Action**

The administration will recommend that the Board of Education approve the name changes within the following Policies from Jody Lehman to Mandy Kriesel:

Policy #1422 - Nondiscrimination and Equal Employment Opportunity

Policy #1662 - Employee Anti-Harassment

Policy #2260 - Nondiscrimination and Access to Equal Educational Opportunity

Policy #2260.01 - Section 504/ADA Prohibition Against Discrimination Based on Disability  
 Policy #2266 - Nondiscrimination On the Basis of Sex in Education Programs or Activities  
 Policy #3122 - Nondiscrimination and Equal Employment Opportunity  
 Policy #3362 - Employee Anti-Harassment  
 Policy #4122 - Nondiscrimination and Equal Employment Opportunity  
 Policy #4362 - Employee Anti-Harassment  
 Policy #5517 - Student Anti-Harassment  
 Policy #8913 - Section 504/ADA Prohibition Against Disability Discrimination in Employment

**B. Second Reading of Revisions to Policy #5136 - Personal Communication Devices - for Discussion/Action.** The administration will recommend that the Board of Education approve a second reading of revisions.

**XI. ITEMS FOR FUTURE DISCUSSION**

More input from Board members for future agendas  
 Set Date for Financial Committee Meeting - After August 12  
 Summer Lunch Program Update - September

**XII. ANNOUNCEMENTS**

August 12-14	New Teacher In-Service		
August 12	Land Use Committee Meeting	5:30 p.m.	High School IMC
August 18	Annual Board Tour of Facilities	5:15 p.m.	Starting at Bus Garage
August 18-21	Teacher In-Service		
August 20	Open House	4:00 - 6:30 p.m.	
August 25	Board of Education Meeting	6:00 p.m.	High School IMC
September 2	First Day of School		
September 8	Board of Education Meeting	6:00 p.m.	High School IMC
September 22	Board of Education Meeting	6:00 p.m.	High School IMC
October 13	Policy Committee Meeting	9:00 a.m.	District Office
October 13	Board of Education Meeting	6:00 p.m.	High School IMC

**XIII. ADJOURNMENT**

**BOARD OF EDUCATION  
CLINTONVILLE PUBLIC SCHOOL DISTRICT  
CLINTONVILLE, WISCONSIN 54929**

**MINUTES OF  
REGULAR MEETING BOARD OF EDUCATION  
July 28, 2025**

A regular meeting of the Board of Education of the Clintonville Public School District was called to order on July 28, 2025 at 6:00 p.m. in the High School IMC by President Glen Drew Lundt.

Members Present: Glen Drew Lundt, Kris Strauman, Klint Barkow, Jason Moder, Ben Huber, Mark Zachow, and Christopher Hoffmann

Administration Present: Troy Kuhn, Elly Brzezinski, Charles Seils, and Stephen Reinke

Press Represented: Bert Lehman of the Tribune Gazette

Also present: Michael Engel, Jerry Plumb, Michael Sivertson, Amanda Hill, Darrell Hansen, Ross Bielema, James Gauthier, Kris Doan, Jessica Holtz, David Battenberg, Marie Vandenberg, Jim Schoenike, and Laurie Vollrath.

**OPEN MEETING STATEMENT:** This July 28, 2025, meeting of the Clintonville Board of Education and all other meetings of the board are open to the public in compliance with state statute. Notice of the meeting has been sent to the media, and has been publicly posted, in an attempt to make the citizens of the district aware of the time, place and agenda of this meeting. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

**APPROVE AGENDA:** Moved by Kris Strauman, seconded by Ben Huber to approve the agenda, moving item IX D-1 Teacher Retirement to closed session, and table items X-B Personal Communication Devices and IX E-5 Request for Proposals for the Policy Committee. Roll call vote was taken with Ben Huber, Mark Zachow, and Kris Strauman voting aye and Klint Barkow, Christopher Hoffmann, Jason Moder, and Glen Drew Lundt voting nay. Motion failed. Moved by Ben Huber, seconded by Christopher Hoffmann to move item IX D-1 Teacher Retirement to closed session, and correct item IX E-3 Rec Center Discounts where it should say "Rec Center" instead of "Child Care Center." Roll call vote was taken with Christopher Hoffmann, Jason Moder, Glen Drew Lundt, Ben Huber, and Klint Barkow voting aye and Kris Strauman and Mark Zachow voting nay. Motion carried.

The Pledge of Allegiance was recited by those in attendance.

**READING AND APPROVAL OF MINUTES:** Moved by Ben Huber, seconded by Kris Strauman to approve the minutes of the Regular Meeting of July 14, 2025. Ayes and nays called, all voting aye. Motion carried.

**PUBLIC COMMENTS/COMMUNICATIONS:** Laurie Vollrath addressed the Board of Education regarding agendas, Michael Engel addressed the Board of Education regarding toxic leadership, Michael Sivertson addressed the Board of Education regarding his wife's retirement, Jerry Plumb, Jim Schoenike, and Ross Bielema addressed the Board of Education regarding hunting on the school forest property and possible land lease. David Battenberg addressed the Board of Education regarding Farm Technology Days and the need for volunteers.

**FINANCIAL REPORT AND PRESENTATION OF VOUCHERS**

Presentation of Vouchers and Receipts: Moved by Kris Strauman, seconded by Jason Moder to grant authorization and approve vouchers as attached for June, 2025. Ayes and nays called, all voting aye. Motion carried.

**ADMINISTRATIVE REPORTS**

Long Range District Library Plan: Moved by Ben Huber, seconded by Kris Strauman to approve the district's long-range plan for the school libraries, as presented by District Media Specialist, Amanda Hill. Ayes and nays called, all voting aye. Motion carried.

Finance Committee Update: Jason Moder provided updates from the Finance Committee meeting that was held on July 21, 2025.

Superintendent's Report: Troy Kuhn presented District updates to the Board of Education.

Personnel

Teacher Retirement: Moved to closed session.

Other

2025-2026 Employee and Student Handbook Update: Moved by Jason Moder, seconded by Kris Strauman to approve the updating of Middle School Counselor name from Jody Lehman to Mandy Kriesel in the Student and Employee Handbooks. Ayes and nays called, all voting aye. Motion carried.

Child Care Center Discounts and Rates: Moved by Ben Huber, seconded by Kris Strauman to approve Child Care Center discount and rate proposal #2 with prorated discounts for full-time vs. part-time, effective September 1, 2025. Roll call vote was taken with Ben Huber, Mark Zachow, Klint Barkow, Jason Moder, and Kris Strauman voting aye, Glen Drew Lundt voting nay, and Christopher Hoffmann abstained, stating "present". Motion carried.

Rec Center Discounts and Rates: Moved by Ben Huber, seconded by Mark Zachow to approve proposal #1 as presented for the Rec Center discounts and rates. Roll call vote was taken with Mark Zachow, Klint Barkow, Christopher Hoffmann, Jason Moder, Kris Strauman, Glen Drew Lundt, and Ben Huber voting aye. Motion carried.

District Hunting Land Lease at Outdoor Lab/School Forest: Moved by Jason Moder, seconded by Christopher Hoffmann to approve the use of the school district Outdoor Lab/School Forest land for hunting by the district tax paying citizens, if they sign the liability agreement created by Superintendent, and the hunting doesn't conflict with any district activities on the property. Ayes and nays called, all voting aye. Motion carried.

Request For Proposals (RFP's): The Board of Education and Administration discussed current and future RFP needs as discussed during the July 21<sup>st</sup> Finance Committee meeting.

**POLICY**

First Reading of Revisions to Policies: Moved by Kris Strauman, seconded by Jason Moder to approve a first reading of revisions to the name changes within the following Policies from Jody Lehman to Mandy Kriesel:

Policy #1422 – Nondiscrimination and Equal Employment Opportunity

Policy #1662 – Employee Anti-Harassment

Policy #2260 – Nondiscrimination and Access to Equal Educational Opportunity

Policy #2260.01 – Section 504/ADA Prohibition Against Discrimination Based on Disability

Policy #2266 – Nondiscrimination On the Basis of Sex in Education Programs or Activities

Policy #3122 – Nondiscrimination and Equal Employment Opportunity

Policy #3362 – Employee Anti-Harassment

Policy #4122 – Nondiscrimination and Equal Employment Opportunity

Policy #4362 – Employee Anti-Harassment

Policy #5517 – Student Anti-Harassment

Policy #8913 – Section 504/ADA Prohibition Against Disability Discrimination in Employment

Ayes and nays called, all voting aye. Motion carried.

Clintonville Public Schools Personal Communication Devices Policy: Moved by Mark Zachow, seconded by Kris Strauman to approve the current policy as originally written. Roll call vote was taken with Kris Strauman, Ben Huber, Mark Zachow voting aye and Jason Moder, Glen Drew Lundt, Klint Barkow, and Christopher Hoffmann voting nay. Motion failed.

Moved by Jason Moder, seconded by Ben Huber to approve policy with recommended modifications as written. Roll call vote was taken with Ben Huber, Klint Barkow, Christopher Hoffmann, Jason Moder, and Glen Drew Lundt voting aye and Mark Zachow and Kris Strauman voting nay. Motion carried.

**ITEMS FOR FUTURE STRATEGIC DISCUSSION**

More input from Board members for future agendas

Update on the summer lunch program

## ANNOUNCEMENTS

July 28 – Aug 8	2025-26 Online Student Registration		
August 6	In-Person Student Registration	12:00 – 7:00 p.m.	High School Commons
August 11	Board of Education Meeting	6:00 p.m.	High School IMC
August 12-14	New Teacher In-Service		
August 12	Land Use Committee Meeting	5:30 p.m.	High School IMC
August 18	Annual Board Facilities Tour	5:15 p.m.	Starting at Bus Garage
August 18-21	Teacher In-Service		
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September 22	Board of Education Meeting	6:00 p.m.	High School IMC
October 13	Policy Committee Meeting	9:00 a.m.	District Office
October 13	Board of Education Meeting	6:00 p.m.	High School IMC

**ADJOURN TO CLOSED SESSION:** Moved by Kris Strauman, seconded by Jason Moder to move to closed session for the consideration of matters over which the Board has jurisdiction pursuant to Wisconsin Statute 19.85 (1)(c)(f) – Considering employment, promotion, compensation or performance evaluation data of any public employee over which the government body has jurisdiction or exercises responsibility; for the purposes of reviewing individual employment contracts/language, salary/wages, benefits and performance. Considering financial, medical, social or personal histories or disciplinary data of specific persons; to discuss a personnel matter. Roll call vote was taken with Klint Barkow, Christopher Hoffmann, Jason Moder, Kris Strauman, Glen Drew Lundt, and Ben Huber voting aye (Mark Zachow left the meeting at 8:45 p.m.). Motion carried and meeting adjourned to closed session at 8:47 p.m.

**RETURN TO OPEN SESSION:** (The Board of Education may take action in open session on items discussed in closed session). Moved by Kris Strauman, seconded by Jason Moder to return to open session. Roll call vote was taken with Kris Strauman, Glen Drew Lundt, Ben Huber, Klint Barkow, Christopher Hoffmann, and Jason Moder voting aye. Motion carried and meeting returned to open session at 9:12 p.m.

Teacher Retirement: Moved by Kris Strauman, seconded by Ben Huber to approve the resignation of Tara Sivertson, for the purpose of retirement, effective July 24, 2025. Ayes and nays called, all voting aye. Motion carried.

**ADJOURNMENT:** Moved by Kris Strauman, seconded by Christopher Hoffmann to adjourn. Ayes and nays called, all voting aye. Motion carried and the meeting adjourned at 9:13 p.m.

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Klint Barkow, Board Clerk

Book	Policy Manual
Section	5000 Students
Title	Copy of PERSONAL COMMUNICATION DEVICES
Code	po5136
Status	
Adopted	April 22, 2019
Last Revised	February 28, 2022

### 5136 - PERSONAL COMMUNICATION DEVICES

"Personal communication devices" ("PCDs") as used in this policy are defined in Bylaw 0100.

~~Students may use PCDs in accordance with the school handbook.~~

Students may use PCDs before school (until the first "warning" bell) and after school (after final dismissal). Students are prohibited from being in possession of PCDs during the school day. PCD's are to be turned off or on silent during the school day.

Students may not use PCDs on school property or at a school-sponsored activity to access and/or view Internet web sites that are otherwise blocked to students at school.

Students may use PCDs while riding to and from school on a school bus or other Board-provided vehicles or on a school bus or Board-provided vehicle during school-sponsored activities, at the discretion of the bus driver, classroom teacher, or sponsor/advisor/coach.

Distracting behavior that creates an unsafe environment will not be tolerated.

Under certain circumstances, a student may keep his/her PCD "On" with prior approval from the building principal.

Except as authorized by an ~~teacher~~, administrator or IEP team, students are prohibited from using PCDs during the school day, including while off-campus on a field trip, to capture, record and/or transmit the words or sounds (i.e., audio) and/or images (i.e., pictures/video) of any student, staff member or other person. Using a PCD to capture, record, and/or transmit audio and/or pictures/video of an individual without proper consent is considered an invasion of privacy and is not permitted. Students who violate this provision and/or use a PCD to violate the privacy rights of another person may have their PCD confiscated and held until released by an administrator to the parent/guardian. If the violation involves potentially illegal activity, the confiscated-PCD may be turned over to law enforcement.

PCDs, with cameras or any other recording capabilities, may not be activated or utilized at any time in any school situation where a reasonable expectation of personal privacy exists. These locations and circumstances include, but are not limited to, classrooms, gymnasiums, locker rooms, shower facilities, rest/bathrooms, and any other areas where students or others may change clothes or be in any stage or degree of disrobing or changing clothes. The District Administrator and building principals are authorized to determine other specific locations and situations where the use of a PCD is absolutely prohibited.

Students shall have no expectation of confidentiality with respect to their use of PCDs on school premises/property.

Students may not use a PCD in any way that might reasonably create in the mind of another person an impression of being threatened, humiliated, harassed, embarrassed, or intimidated. See Policy 5517.01 – Bullying. In particular, students are prohibited from using PCDs to: (1) transmit material that is threatening, obscene, disruptive, or sexually explicit or that can be construed as harassment or disparagement of others based upon their race, color, national origin, sex (including sexual orientation/transgender identity), disability, age, religion, ancestry, or political beliefs; and (2) engage in "sexting" - i.e., sending, receiving, sharing, viewing, or possessing pictures, text messages, e-mails or other materials of a sexual nature in electronic or any other form. Violation of these prohibitions shall result in disciplinary action. Furthermore, such actions will be reported to local law enforcement and child services as required by law.

Students are also prohibited from using a PCD to capture, record, and/or transmit test information or any other information in a manner constituting fraud, theft, cheating, or academic dishonesty. Likewise, students are prohibited from using PCDs to receive such information.

Possession of a PCD by a student at school during school hours and/or during extra-curricular activities is a privilege that may be forfeited by any student who fails to abide by the terms of this policy, or otherwise abuses this privilege.

Violations of this policy may result in disciplinary action and/or confiscation of the PCD. Students who are in possession of a PCD device must surrender it to the teacher or administrator. The PCD shall be turned off and placed in the school office until the end of the day. A confiscated device will be marked, in a removable manner, with the student's name and held in a secure location in the building's central office until it is retrieved by the student/parent/guardian or turned over to law enforcement. For the first violation, the student may pick up the device from an administrator in the building's central office after the end of the day dismissal. If a student has had multiple confiscations of a PCD by staff, the administrator may require a parent to pick up the device. School officials will not search or otherwise tamper with PCDs in District custody unless they reasonably suspect that the search is required to discover evidence of a violation of the law or other school rules. Any search will be conducted in accordance with Policy 5771 - Search and Seizure. If multiple offenses occur, a student may lose his/her privilege to bring a PCD to school for a designated length of time or on a permanent basis. The building principal will also refer the matter to law enforcement or child services if the violation involves an illegal activity (e.g., child pornography, sexting). Discipline will be imposed on an escalating scale ranging from a warning to an expulsion based on the number of previous violations and/or the nature of or circumstances surrounding a particular violation. If the PCD is confiscated, it will be released/returned to the student's parent after the student complies with any other disciplinary consequences that are imposed, unless the violation involves potentially illegal activity in which case the PCD may be turned over to law enforcement.

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A person who discovers a student using a PCD in violation of this policy is required to report the violation to the building principal.

Students are personally and solely responsible for the care and security of their PCDs. The Board or District assumes no responsibility for theft, loss, or damage to, or misuse or unauthorized use of, PCDs brought onto its property.

Parents are advised that the best way to get in touch with their child during the school day is by calling the school office.

Students may use school phones only within the school office to contact parents during the school day.

T.C. 2/28/22

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