

**CLINTONVILLE PUBLIC SCHOOL DISTRICT**  
**Clintonville, WI 54929**  
**Regular Meeting of the Board of Education**

**Monday, September 8, 2025**  
**6:00 PM**  
**High School IMC**

Please Google search "Clintonville Events You Tube", or use the following link to go directly to the Clintonville Events YouTube channel:

<https://www.youtube.com/channel/UCMHZeWzjIFzVnX3EX18nLlg/featured>

**District Mission Statement**

**The Clintonville Public School District, in partnership with its citizens, will empower those we educate to become lifelong learners who can think independently, critically, and creatively. Further, it is our mission to educate individuals to be successful, contributing members of our society and responsible, caring citizens in a diverse world.**

**AGENDA**

**I. CALL TO ORDER**

**II. ESTABLISH QUORUM**

**III. OPEN MEETING STATEMENT**

This September 8, 2025 meeting of the Clintonville Board of Education, and all other meetings of the board, is open to the public in compliance with state statute. Notice of the meeting has been sent to the media, and has been publicly posted, in an attempt to make the citizens of the district aware of the time, place and agenda of this meeting. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to attend this meeting.

**IV. APPROVE AGENDA**

**V. PLEDGE OF ALLEGIANCE**

**VI. READING AND APPROVAL OF MINUTES**

- A. Regular Meeting - August 25, 2025

**VII. PUBLIC COMMENTS/COMMUNICATIONS**

While the Board of Education welcomes communication from the public, proper procedure must be followed. Any person intending to address the Board must first fill out a Public Comments Registration Form (please see Policy #0167.3 re: Public Participation). As a reminder, this meeting of the Board is not a forum for personal attacks on any public official, staff member or citizen.

**VIII. COMMITTEE UPDATES**

- A. Land Use Committee
- B. Policy Committee
- C. Construction Committee

- D. Dellwood Childcare Committee
- E. Rec Center Committee
- F. Finance Committee

**IX. ADMINISTRATIVE REPORTS**

**A. Curriculum Update - for Information**

Elly Brzezinski, Curriculum Director will provide an update.

**B. Elementary School Update - for Information**

Matt Hanson, Elementary Associate Principal will provide an update.

**C. Superintendent's Report - for Information**

Troy Kuhn will present District updates to the Board of Education.

**1. Support Staff Resignation - Child Care Center**

- a. Nicole Ziepke - Lead Teacher, effective August 27, 2025

**2. Support Staff Hire - Rec Center**

- a. Karlie Jaensch - Part Time Front Desk Supervisor, effective October 1, 2025

**3. Support Staff Hires**

- a. Samantha Reynolds - Special Education Paraprofessional, effective Sept. 2, 2025
- b. Kassy Bergner - Special Education Paraprofessional, effective Sept 2, 2025

**4. Extracurricular Hires**

- a. Casey Ebert - Assistant Football Coach, effective immediately

**D. Recognition**

**1. Classroom Donation - for Information**

The administration will inform the Board of Education regarding an anonymous donation of \$3,000 to be used in 2nd grade for food and supplies.

**2. Tech Ed Department Donation - for Information**

The administration will inform the Board of Education regarding a donation of steel from Seagrave.

**E. Personnel** (The board may choose to go into Executive Session per section 19.85(1)(c) per Wisconsin Statutes to discuss a personnel issue, and then return to open session to take action).

**F. Other**

**1. Proposed Timeline for Meetings - for Discussion/Action**

The Board of Education and Administration will discuss the proposed timeline for upcoming meetings and discuss how it aligns with a possible April or November referendum.

**2. Early Graduation Request - for Discussion/Action**

The administration will recommend that the Board of Education approve the early graduation request for a student, class of 2026 to graduate in January 2026, providing that all graduation requirements are met.

**3. High School Course Description Booklet Update - for Discussion/Action**

The administration will recommend that the Board of Education approve the update to Technical Math 1 in the High School Course Description booklet.

**4. Community Surveys - for Discussion/ Action**

The administration and Board of Education will discuss the possible need for community surveys to collect information from Clintonville Public School District taxpayers for future decisions.

**X. POLICY**

**Second Reading of Revisions to Administrative Guideline 70.2 - Permit to Hunt on School Forest Property - for Discussion/Action.** The administration will recommend that the Board of Education approve a second reading of revisions.

**XI. ITEMS FOR FUTURE DISCUSSION**

More input from Board members for future agendas  
School Perceptions Meeting

**XII. ANNOUNCEMENTS**

September 8	Board of Education Meeting	6:00 p.m.	High School IMC
September 16	Board of Education Work Session	5:30 p.m.	High School IMC
September 22	Board of Education Meeting	6:00 p.m.	High School IMC
October 6	Finance Committee Meeting	5:30 p.m.	High School IMC
October 13	Policy Committee Meeting	9:00 a.m.	District Office
October 13	Board of Education Meeting	6:00 p.m.	High School IMC
October 27	Budget Hearing and Annual Meeting (Regular Board of Education Meeting to follow)	6:00 p.m.	High School IMC High School IMC

**XIII. ADJOURNMENT**

**BOARD OF EDUCATION  
CLINTONVILLE PUBLIC SCHOOL DISTRICT  
CLINTONVILLE, WISCONSIN 54929**

**MINUTES OF  
REGULAR MEETING BOARD OF EDUCATION  
August 25, 2025**

A regular meeting of the Board of Education of the Clintonville Public School District was called to order on August 25, 2025, at 6:00 p.m. in the High School IMC by President Glen Drew Lundt.

Members Present: Glen Drew Lundt, Kris Strauman, Klint Barkow, Jason Moder, Ben Huber, Mark Zachow, and Christopher Hoffmann

Administration Present: Troy Kuhn, Elly Brzezinski, and Stephen Reinke

Also present: Michael Engel, Laurie Vollrath, Gina Goerlinger, Barb Ebert, Carey Meyer, Marie Vandenberg, Jessica Holtz, and Ericka Shelton

**OPEN MEETING STATEMENT:** This August 25, 2025, meeting of the Clintonville Board of Education and all other meetings of the board are open to the public in compliance with state statute. Notice of the meeting has been sent to the media, and has been publicly posted, in an attempt to make the citizens of the district aware of the time, place and agenda of this meeting. Upon request to the District Administrator, submitted twenty-four (24) hours in advance, the District shall make reasonable accommodation including the provision of informational material in an alternative format for a disabled person to be able to attend this meeting.

**APPROVE AGENDA:** Moved by Jason Moder, seconded by Ben Huber to approve the agenda as written. Ayes and nays called, all voting aye. Motion carried.

The Pledge of Allegiance was recited by those in attendance.

**READING AND APPROVAL OF MINUTES:** Moved by Kris Strauman, seconded by Christopher Hoffmann to approve the minutes of the Regular Meeting of August 11, 2025 and the Special Meeting of August 18, 2025. Ayes and nays called, all voting aye. Motion carried.

**PUBLIC COMMENTS/COMMUNICATIONS:** Marie Vandenberg addressed the Board of Education regarding the public recordings of the school board and committee meetings.

**SCHOOL BOARD NORMS:** Board President Glen Drew Lundt briefly discussed school board norms and expectations during Board of Education and committee meetings.

**FINANCIAL REPORT AND PRESENTATION OF VOUCHERS**

Presentation of Vouchers and Receipts: Moved by Kris Strauman, seconded by Ben Huber to grant authorization and approve the vouchers as attached for July, 2025. Ayes and nays called, all voting aye. Motion carried.

Monthly Budget Report: Jessica Holtz from CESA 8 presented and discussed the Monthly Budget Recap/Report for July, 2025.

**COMMITTEE UPDATES:**

**Land Use Committee:** Ben Huber gave an update from the August 12<sup>th</sup> meeting, discussing possible solar plan project and athletic facilities.

**Policy Committee:** Kris Strauman gave an update from August 11<sup>th</sup> meeting.

**Construction Committee:** No update

**Dellwood Daycare Committee:** No update

**Rec Center Committee:** No update

**Finance Committee:** Jason Moder gave an update from the August 21<sup>st</sup> meeting, discussion on parking permits, current deficit in fund 10, and updates on the other funds. Discussion regarding evaluating mill rates vs. property values.

## **ADMINISTRATIVE REPORTS**

Superintendent's Report: Troy Kuhn presented District updates to the Board of Education.

### Support Staff Resignations

- a. Doug Giannetto – Special Education Paraprofessional, effective August 11, 2025
- b. Madison Nyman – Instructional Paraprofessional, effective August 11, 2025
- c. Wanda Kudrick – Special Education Paraprofessional, effective August 21, 2025

### Support Staff Transfers

- a. Emily Rydzewski – Child Care Center Lead Teacher 2 to a Lead Teacher 1, effective immediately
- b. Pamela Fenn – Lead Teacher 1 (child care center) to Instructional Paraprofessional, at the Elementary School, effective September 2, 2025.

### Support Staff Hire – Child Care Center

- a. Brenda Hahn – Lead Teacher 1, effective September 8, 2025

### Extracurricular Hires

- a. Justin Fischer & Rick Malueg – MS Football Coaches, effective immediately
- b. Julianne Wagner – Spanish Club Advisor, effective immediately

## **Recognition**

Girls' Soccer Program Donation: The administration informed the Board of Education regarding an anonymous donation of \$2,500 to be used for the purchase of girls' soccer jerseys.

Tech. Ed. Department Donations: The administration informed the Board regarding a donation of 1,500 lbs of steel from Laserform in DePere and 800 lbs of welding consumables from Airgas of Appleton.

## **Personnel**

Teacher Resignation: Moved by Ben Huber, seconded by Jason Moder to approve the resignation of Shayna Parson from her Special Education Teacher position, effective immediately, per Part II, Section 5.02 of the Staff Handbook. Ayes and nays called, all voting aye. Motion carried.

Teacher Hire: Moved by Klint Barkow, seconded by Ben Huber to approve the hire of Hannah Halsne as a Special Education Teacher, effective with the 2025-2026 school year. Ayes and nays called, all voting aye. Motion carried.

## **Other**

Early Graduation Requests: Moved by Jason Moder, seconded by Kris Strauman to approve the early graduation requests for 2 students, class of 2026 to graduate in January 2026, providing that all graduation requirements are met. Ayes and nays called, all voting aye. Motion carried.

2025-2026 Staff Handbook Update: Moved by Jason Moder, seconded by Ben Huber to approve the 2025-2026 Staff Handbook update as presented. Ayes and nays called, all voting aye. Motion carried.

2025-2026 School Year Calendar Change: Moved by Kris Strauman, seconded by Jason Moder to approve a change to the 2025-2026 school year calendar; having September 26, 2025, as an early release day. Ayes and nays called, all voting aye. Motion carried.

Community Surveys: Moved by Ben Huber, seconded by Klint Barkow to move forward with the planning for a community survey to collect information from the Clintonville Public School District taxpayers for future decisions. Ayes and nays called, all voting aye. Motion carried.

Annual Notices and Updates: Moved by Kris Strauman, seconded by Jason Moder to approve the annual notices and updates, which can be found on the Clintonville Public School District website. Ayes and nays called, all voting aye. Motion carried.

## **POLICY**

First Reading of Revisions to Administrative Guideline 70.2 – Permit to Hunt on School Forest Property: Moved by Christopher Hoffmann, seconded by Jason Moder to approve a first reading of revisions, adding that mentored hunts have priority over other hunts. Ayes and nays called, all voting aye. Motion carried.

**ITEMS FOR FUTURE STRATEGIC DISCUSSION**

More input from Board members for future agendas  
Summer Lunch Program update – September  
Set a Construction Meeting date

**ANNOUNCEMENTS**

September 2	First Day of School		
September 8	Board of Education Meeting	6:00 p.m.	High School IMC
September 22	Board of Education Meeting	6:00 p.m.	High School IMC
October 13	Policy Committee Meeting	9:00 a.m.	District Office
October 13	Board of Education Meeting	6:00 p.m.	High School IMC
October 27	Budget Hearing and Annual Meeting	6:00 p.m.	High School IMC
	(Regular Board of Education meeting to follow)		

**ADJOURNMENT:** Moved by Ben Huber, seconded by Kris Strauman to adjourn. Ayes and nays called, all voting aye. Motion carried and the meeting adjourned at 7:45 p.m.

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Klint Barkow, Board Clerk

**Childcare Committee  
Dellwood Child Care Center  
Thursday, September 4, 2025  
At 10:00 a.m.**

Attendance: Troy Kuhn, Darrell Hansen, Marie Vandenberg, Laurie Vollrath, Kris Strauman, Mark Zachow, & Jason Moder

**AGENDA**

**I. Call the Meeting to Order**

**II. Approve the Agenda**

**III. Reading and Approval of Minutes**

**IV. Agenda**

A. Turnover

1. Many are going back to college or high school
2. Part-time vs. full-time employee discussion

B. Staffing

1. Need to work 30 hours per week for consistency and for Youngstar rating - This is considered full-time.
2. Dellwood employees are now under the District Employee Handbook and are similar to paraprofessionals
3. Dellwood employees with children - 5
4. Teachers with students - around 10 but will increase

C. Rate Changes

1. 5 Families left, but were able to refill the spaces
2. 1 family wants to come back because of the quality of care

D. Current Enrollment

1. Still a waiting list
2. Child care assistance is increasing

E. Road Construction

1. Discuss options with the City

F. Day to day operation Insight

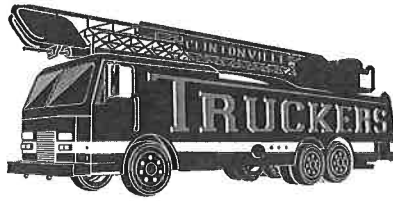
G. Other

**V. Recommendations to the Board of Education**

- A. Put out some type of survey
- B. Educate the community on how our quality of childcare is better than other childcare centers

**VI. Set Next Meeting Date**

**VII. Adjournment**



# CHS COURSE BOOKLET UPDATE

**WHAT:** Update the second semester of our College Technical Math 1 course. This is a split course by FVTC class taught by Kevin Reese. Currently, the course is Technical Math 1A in the first semester and Technical Math 1B in the second semester.

**HOW:** Change the second semester from Technical Math 1B to Quantitative Reasoning.

**WHY:** Technical Math 1B is minimal as far as usable credits at FVTC. Only 2 programs currently require it. The new course, Quantitative Reasoning, is a Math requirement for FVTC's Associate of Arts degree. This is a much broader range of programs. According to FVTC, there is a waitlist on campus for this course.

**WHO:** This will affect all students currently enrolled in College Technical Math. Students and parents will be informed of the change and given an opportunity to adjust their math class if they want.

**HIGHLIGHTS ARE TO BE DISCUSSED AT FUTURE BOARD MEETING**

I understand and recognize that the School District of Clintonville is not required to permit me to hunt on School District forest property. I recognize and agree that the right to do so is a privilege, which can be revoked at any time, with or without notice. In consideration of the School District's agreeing to permit me to hunt on school forest property, as identified below, I hereby agree to the following conditions:

1. I will abide by all state and federal laws and regulations while hunting on school forest property, including, without limitation, all laws applying to firearms and hunting.
2. I will not litter on school forest property or disturb the natural habitat of the school forest; furthermore, I accept responsibility for the cost and/or replacement value of any damages created from my negligence while hunting on School District forest property.
3. I will hunt only game authorized by this permit on the school forest property. I will not harm any other game or animal.
4. I will exercise due and proper care while hunting on the school forest property;
5. I will remove any hunting stand or equipment daily
6. I will not permit any individual who has not been granted a permit by the School District to hunt on the school forest property with me or any member of my approved hunting party.
7. I agree that alcoholic beverages will not be consumed on School Forest Property
8. I agree to report any suspicious activity or suspected violations of these conditions and/or any state and federal laws/regulations to the appropriate school, DNR, and/or local authorities.
9. I hereby waive and release, and agree to indemnify, defend, and hold harmless the Clintonville School District, its officers, employees, and agents from all and with respect to any claim, loss, liability, injury, penalty, harm, or damage of any kind or nature whatsoever, including but not limited to that occurring to myself arising out of my hunting or related activities on the school forest property, including, but not limited to compensatory, incidental, consequential, and punitive damages. This waiver and release, and indemnification provision applies without limitation to any claims or causes of action based upon acts or omissions of the School District, its officers, and employees, including, without limitation, the School District's granting me permission to hunt on the school forest property and my hunting on the land. By signing this Permit, I also waive and release such claims against the School District, its officers, employees, and agents, on behalf of my minor children, if any, that have also been granted permission to hunt on school forest property and with whom I will be hunting and will be under my supervision.
10. I will abide by all relevant School District policies and procedures while hunting on school forest property.

Additional Points of Emphasis:

- Application permit to hunt must be on file in advance of proposed hunt.
- If the main gate on Boy Scout Lane is open, then the permit is null and void (except during regular gun deer hunting season).
- The orange Clintonville School Forest Hunting Permit sign must be displayed in your vehicle
- Do not block any road or main gate.
- Any other scheduled School District activity taking place on any portion of the School Forest Property shall cancel all hunting permits for the duration of the School District Activity.
- The Clintonville School District reserves the right to cancel, postpone, or limit any and all hunting activities and permits with or without notice at any time to permit holders.
- Traps or trapping of any kind are NOT allowed on Clintonville School District property.
- Use of aid of dogs is permitted as long as the dogs have proper collar identification.
- Use of trail cameras is not permitted unless you have received written permission from the District Administrator. If permission is granted the cameras must be clearly labeled with the owner's DNR number or name and address.
- Use of tree stands, tents, must be clearly labeled with the owner's DNR number or name and address.
- Tree stands, tents, or other structures may be placed during the hunt. The structures must be removed when your hunt is over. What you pack in, must be packed out daily. Any structures, trees, stands, tents, etc that are left overnight or not attended may only be removed by Clintonville Public School District Staff.
- Unless Mentored, all hunters must have passed a Certified Hunter Safety Class
- Access and travel is by foot traffic only. Horses, atv, utv, snowmobiles, etc are not permitted.
- If you walk your dogs on dedicated trails, please remove any waste your dog may leave so we can continue to allow dogs on the property.

In order to ensure a safe experience for all hunters, the following safety regulations have been established.

<u>Game Animal</u>	<u>Number of Hunters Allowed per Season</u>
Small Game	20 per year
Turkey	4 per week of season
Bow Deer	12 total (Mentored Hunts count as 1 Individual)
Gun Deer (rifle/shotgun/muzzleloader)	8 total (Mentored Hunts count as 1 Individual)
Youth Gun	2 total
Disabled	2 total

- ★ Anyone hunting on the property without written permission will be considered trespassing and reported to Law Enforcement.
- ★ Adults who indicate that they will be participating in a Mentored Hunt will receive priority during sign up.
- ★ Anyone who violates this agreement may have their privileges revoked. If caught hunting with revoked privileges, it will be considered trespassing and reported to Law Enforcement.
- ★ At any time, the district has the right to revoke hunting privileges for the purpose of educational activities.

ALL MEMBERS OF A HUNTING PARTY MUST SIGN AND COMPLETE A SEPARATE PERMIT TO HUNT

Hunters may not remove others' cameras, tents, stands, etc. If you feel someone is in violation of 70.2 Permit to Hunt on School Property Guidelines, please contact the School District Superintendent. If there ever is a safety concern or someone is in need of immediate assistance, contact the DNR or Sheriff's Department.

**Permit expires after the completion of the hunting season. New Permits will be available upon request on or after April 1st of each year.**

Proof of valid hunting license, harvest permit(s), verification of address, must be presented at the time of filling out this section. District Office Staff may photocopy printed harvest tags prior to approving hunting requests.

Select the Game and/or Seasons you would like to hunt by circling them below.

	Small Game	Bow/Crossbow Deer	Statewide Gun Deer					
<b>Turkey</b>	Youth Season	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Fall
<b>Gun Deer</b>	Youth Season	Muzzleloader	Antlerless Only Hunt	Disabled Hunters Gun				

Name of Hunter: \_\_\_\_\_ DOB \_\_\_\_\_

Mentored Hunter: \_\_\_\_\_

Disabled Hunter: Yes / No (If yes, need paperwork on file)

Address: \_\_\_\_\_

City, State, Zip: \_\_\_\_\_

Phone Number: \_\_\_\_\_ Email Address: \_\_\_\_\_

DNR Customer Number: \_\_\_\_\_

Hunter Safety Certification Number: \_\_\_\_\_ (if born after Jan 1, 1973)

Vehicle Make: \_\_\_\_\_ Model: \_\_\_\_\_ Color: \_\_\_\_\_

License Plate Number: \_\_\_\_\_

Signature of Hunter: \_\_\_\_\_ Date: \_\_\_\_\_

-----**BUSINESS OFFICE USE ONLY**-----

Approved  Denied  If denied, reason: \_\_\_\_\_

Name of school representative issuing permit: \_\_\_\_\_

Date Permit Issued: \_\_\_\_\_

ref : School Board Policy 7510



**CLINTONVILLE PUBLIC SCHOOL DISTRICT  
RECREATIONAL AGREEMENT FOR USE OF SCHOOL GROUNDS**

Name of Individual/Group Requesting Usage: \_\_\_\_\_ (“User”).

This Recreational Agreement (“Agreement”) is entered into by and between the User and the Clintonville Public School District (“District”) to set forth the terms and conditions applicable to the User’s access to and use of school grounds as described below.

1. Nature of Activities. The User has requested to use the District’s school grounds for the following recreational activity or activities: **Hunting on Clintonville School Forest / Outdoor Lab located at N11444 Boy Scout Lane.**

The District approves of such use(s) in accordance with the terms and conditions of this Agreement. The User shall not be permitted to use the District’s school grounds for other purposes without the prior written consent from the District’s Administration.

2. Time and Place of Activity. The User is permitted to engage in the recreational activity described in Section 1 at the location described below and according to the following schedule:

(b) Schedule of Activity:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

The User shall not be permitted to use the school grounds outside of the approved schedule or at another location without the prior written consent of the District’s Administration.

3. Eligibility Requirements. The following eligibility requirements, if any, apply to participation in the recreational activity described in Section 1:

Address of “User” \_\_\_\_\_

Proof of Address \_\_\_\_\_

Within Clintonville School District Boundaries

4. Participation and Supervision of Minors. Persons under the age of eighteen (18) may NOT participate in the recreational activity unless accompanied by a Hunter Safety Certified individual during a mentored/disabled hunt.

5. Assumption of Risk. Participation in recreational activities, including, but not limited to, hunting, involves certain inherent risks to the participant. A participant who enters school grounds in connection with any recreational activity pursuant to this Agreement assumes all risk of personal injury, property damage, and/or death that is inherent in the particular recreational activity. The User assumes all risk associated with the recreational activity engaged in while on school grounds and has appropriately informed all participants of the risk associated with the recreational activity. The User acknowledges that, except as provided by law, the District has no duty to keep the school grounds safe for the

recreational activity; no duty to inspect the school grounds; and no duty to give warning of an unsafe condition, use, or activity on the school grounds. In addition to the immunities from liability and the negation of specific legal duties as provided under Wis. Stat. §§ 895.52 and 895.523. and as summarized within this Section, the District, its school board, and all officers, employees and agents of the District also fully retain all other legally enforceable immunities from liability; limitations on liability and monetary judgments; and rights to seek or claim indemnification.

6. Indemnification. The User shall indemnify, defend, and hold harmless the District, its school board, and all officers, employees and agents of the District, from and against any and all claims, demands, loss, damages, liability, cost or expense of any kind or nature whatsoever arising out of the User's use of school grounds pursuant to this Agreement.

7. Miscellaneous Provisions.

(a) The User shall at all times maintain compliance with state, federal, and local laws while on school grounds. In addition, the User shall follow all District policies and rules involving the use of facilities and/or school grounds, to the extent applicable.

(b) The possession of alcoholic beverages is prohibited on school grounds.

(c) The User shall not cause any damage to school grounds or facilities, including, but not limited to, trees, shrubs, landscaping, fences and equipment.

The individual signing below affirms by his/her signature that he/she has read the Agreement, understands the Agreement, and has authority to bind the User to the terms and conditions of this Agreement.

For the User:

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

\_\_\_\_\_

Name

For the District:

\_\_\_\_\_

\_\_\_\_\_

Signature

Date

\_\_\_\_\_

\_\_\_\_\_

Name

Position (if applicable)