



Public Works Committee Meeting

At Clintonville Community Center
30 S. Main Street
3:45 PM | Thursday, January 29, 2026

Street | Parks & Recreation | Veteran's Memorial | Graceland Cemetery

January 22, 2026

Steph Bonikowske
Tammy Strey-Hirt
Aimee Ebert

Chuck Manske
Tom Lederer
Abigail Krueger

Cc: Justin Mc Auly

Agenda

1. Call to Order; Roll Call
2. Approval of Agenda
3. Citizens Forum – This is a chance for citizens to make comments. No action or lengthy discussions can take place as a result of comments made at this time.
4. Approval of Minutes
 - a. Approval of Minutes from 10/30/2025
5. Director of Public Works Memo
 - a. January 29, 2026 Director Memo
6. Public Works Department
7. Street Division
 - a. Discussion Regarding City of Clintonville 2025 Safe Step Executive Summary
 - b. Discussion/Possible Action Regarding Ordinance 1239, Traffic Code - 7.07 Speed Limits
8. Parks & Recreation Division
 - a. Discussion/Possible Action Regarding Demolition of W.A. Olen Athletic Field Press Box
9. Next Meeting:
 - a. Regular Meeting Date & Time - February 26, 2026 at 3:45 pm
10. Adjournment

Steph Bonikowske, Chairperson
SB/mh

This is to notify the public that a majority of the Council members may be present, however, no actual City Council action will be taken.

**Minutes of the Department of Public Works Committee Meeting
Monday, October 30th, 2025 | 3:45 PM Clintonville Community Center**

Committee Chair Stephanie Bonikowske called the regular meeting to order at 3:46 PM.

Members present: Stephanie Bonikowske, Aimee Ebert, Tom Lederer, Abigail Krueger. Excused: Chuck Manske, Tammy Strey-Hirt. Also present: Alderperson Darrell Hansen, Alderperson Jeanie Schley. Public Works Director Justin Mc Auly, John Fietsch, and Recording Secretary Michele Herter.

Ebert/Lederer m/s/c to approve the agenda after moving Agenda Item 8A to after item #4.

Ebert/Lederer m/s/c to approve the minutes from July 31st, 2025.

Don Jirschele Stadium Press Box/Storage Building Project

Ebert/Lederer to recommend to Common Council the approval of the building of the Don Jirschele Stadium Press Box/Storage Building Project.

Director of Public Works Memo/Bill List Update

Director Mc Auly provided updates on the bill list and the following items:

- **Streets:** Progress was reported on the 16th Street/Harriet Street Major Construction Project, the 2025 Sidewalk Program, Fall Leaf and Brush Pick-up Program.
- **Parks & Recreation:** Updates were provided on the Aqua Park, Youth Soccer and Co-ed Volleyball updates, Bucholtz Park & Walter A. Olen winterization.
- **Veterans Memorial Site:** updates to the sidewalk paver engraving program and the Veteran's Day Ceremony being held on November 11, 2025.

Public Works Logo: no action, discussion only.

2027-2029 Capital Improvement Plan: no action, discussion only.

Ordinance 1237, Traffic Code-Winer Parking: Ebert/Lederer m/s/c to recommend to Common Council the approval of Ordinance 1237, Traffic Code-Winter Parking Regulations (2nd reading)

Street Operator Position: discussion only.

Bucholtz & Walter A. Olen Park Timber Contract: Ebert/Lederer m/s/c to recommend to Common Council the approval of the Bucholtz & Walter A. Olen Timber Contract with John Kellogg.

Naming of the Merc Lot: discussion only.

Kayak Launch Installation: Manske/Ebert m/s/c to recommend to Common Council the installation of the Kayak Launch coming from the Pigeon Lake District.

Next Meeting: November 20, 2025, at 3:30 PM.

Lederer/Ebert m/s/c to adjourn the meeting at 5:23 PM.

Submitted by: Michele Herter, Recording Secretary

City of Clintonville
50 10th Street
Clintonville, WI 54929



Public Works

DPW Director:
Phone: (715) 823-2005

DPW Coordinator:
Phone: (715) 823-7668

Street Division:
Phone: (715) 823-7685

Parks & Recreation Division:
Phone: (715) 823-7660

January 14th, 2025

DIRECTOR OF PUBLIC WORKS MEMO

Justin Mc Auly

1. Street Division

- Memorial Circle
 - We are currently in finalizing the design phase of the project. Next step is to have a conversation with the American Legion in regard to easements for the project. After this we will be moving forward with going out for bid.
- E. Morning Glory Drive
 - I applied for three different LRIP funding opportunities (MSILT, MSID & MSIS). The City of Clintonville is requesting total eligible costs of \$252,285.00 for the replacement of E. Morning Glory Drive from just south of Pansy Circle and to just south of Primrose Circle. This stretch will replace the worst part of E. Morning Glory Drive.
 - The Waupaca County Municipal Street Improvement Program (MSI) selected our project as #1 for the MSILT, #2 for the MSIS & #1 for the MSID. I am hoping to find out if we will receive the MSID in the coming months.
 - What does this mean? If we are selected for the MSID, preliminary talks suggest that we may have up to 70% of the project paid for by the State. On a \$252,285 project the City would owe roughly \$76,000. This would be a great opportunity for the City to get E. Morning Glory Drive completed.

2. Parks & Recreation Division

- Aqua Park Update
 - We received a generous donation (\$10,200) for the installing native flower plugs in the natural area.

- We also received a donation from Taylor Prill in the form of seed. She handpicked seed from the natural area behind Memory Lanes Bar & Grill.
- Our next goal is to purchase seed and do a winter planting. Plugs will be ordered in the spring/early summer for a summer planting.
- Men's & Women's Volleyball Leagues
 - There are five teams in the Men's League & eight teams in the Women's League.
- Bucholtz Park Ball Diamond Safety Netting
 - We installed safety netting on both diamond #1 & diamond #2 in late 2025.
- Bucholtz Park Parking Lot
 - We are currently in the design phase for the parking lot. Once this is finished, we plan to go out for bid.
- Don Jirschele Stadium Press box/Storage Facility Project
 - The City has been working very closely with the CAC in regard to the new build. At the moment the City's building inspector said they do not see any issues with a new build.
 - The City has reached out to the WIDNR to double check and make sure there isn't any limitations or permitting needed on behalf of the WIDNR.
 - Once we get the information needed from the WIDNR, we will pursue costs for demolition of the current Press Box/Storage Building.

3. Veteran's Memorial Site

- We have been having issues with the US flag pole for some time. There must be something wrong with the gears/pulley inside the fiberglass pole. Once it warms up, we will need to drop the pole and figure out the issue and fix it. The US flag occasionally slips and drops in height.

The Team is continuing to be productive throughout the City. With January about done and February coming fast, we are keeping busy with seasonal operations.

Respectfully,



Justin Mc Auly, Director of Public Works
 99 E. Morning Glory Drive
jmcauly@clintonvillewi.gov
 (715) 823-2005

PUBLIC WORKS HOULY BREAKDOWN REPORT

Data Range: 1/1/2025 – 12/31/2025

Total hours: **18,584.25**

TASK	HOURS	PERCENTAGE
VEHICLE/EQUIP. MAINTENANCE	2959.25	15.8%
SNOW/ICE REMOVAL	1640.75	8.8%
MISCELLANEOUS PROJECTS	1159.25	6.2%
GRASS MOWING/TRIMMING	1104.75	5.9%
STREET/ALLEY CONSTRUCT. & MAINTENANCE	944.00	5.0%
SIDEWALK REPAIR/REPLACEMENT	897.00	4.8%
BRUSH REMOVAL	843.25	4.5%
COMMUNITY CENTER MAINTENANCE	724.75	3.9%
POLICE STATION MAINTENANCE	528.00	2.8%
CITY HALL MAINTENANCE	450.00	2.4%
AIRPORT MAINTENANCE	407.75	2.2%
PARK RESTROOM MAINTENANCE	363.00	1.9%
AQUA PARK MAINTENANCE	347.00	1.9%
STREET SWEEPING	337.00	1.8%
PLAYGROUND MAINTENANCE	322.00	1.7%
LEAF COLLECTION (TRUCK)	313.50	1.7%
BALL FIELD MAINTENANCE	311.00	1.7%
CITY GARAGE/SALT STORAGE MAINTENANCE	299.00	1.6%
GARBAGE/RECYCLING	275.00	1.5%
ADMINISTRATIVE DUTIES	266.00	1.4%
TREE REMOVAL	235.50	1.3%
PAINTING STREETS/PARKING LOTS	233.00	1.2%
SEASONAL DECORATIONS	231.00	1.2%
GRACELAND CEMETERY MAINT.	184.25	1.0%
GRASS MOWING/TRIMMING AIRPORT	180.25	1.0%
TRAINING/EDUCATION	177.50	0.9%
SNOW/ICE REMOVAL (AIRPORT)	172.50	0.9%
COMMUNITY EVENTS	169.50	0.9%
SUPPLY SHOPPING	165.00	0.9%
TOP DRESSING/SEEDING	141.75	0.8%
WEED CONTROL	137.00	0.7%
PARK SHELTER MAINTENANCE	135.50	0.7%
COLD PATCHING	135.00	0.7%
FIRE STATION MAINTENANCE	119.25	0.7%
RECREATION PROGRAMS	118.00	0.6%
MULCHING/LEAF COLLECTION MOWERS	115.50	0.6%
PARK OFFICE MAINTENANCE	113.00	0.6%
WATERING FLOWERS	111.00	0.6%
CAWS MAINTENANCE	108.75	0.6%
WATER LINE MAINTENANCE	103.50	0.6%
VETERAN'S MEMORIAL SITE MAINTENANCE	103.00	0.6%
CURB, GUTTER & CATCH BASIN MAINTENANCE	96.00	0.5%
PAINTING & CUTTING LINES	83.50	0.4%

LIBRARY MAINTENANCE	82.00	0.4%
STAFF MEETINGS	64.00	0.3%
TICKETING/TALL GRASS VIOLATIONS	62.50	0.3%
STREET SIGN REPAIR/REPLACEMENT	56.00	0.3%
DAM MAINTENANCE	54.50	0.3%
SNOW/ICE SIDEWALK TICKETING	53.50	0.3%
STREET LIGHT MAINTENANCE	53.00	0.3%
FERTILIZATION	51.00	0.3%
LOCATES	50.50	0.3%
BARRICADE PLACEMENT	49.50	0.3%
STUMP GRINDING	49.00	0.3%
BOAT LANDING MAINTENANCE	40.50	0.2%
PRUNING	38.50	0.2%
COMPOST	31.00	0.2%
PICNIC TABLES/BENCHES	26.00	0.1%
FARMER MARKET	22.50	0.1%
ICE SKATING RINK MAINTENANCE	17.50	0.1%
COLD STORAGE MAINTENANCE	15.00	0.1%
MISCELLANEOUS PARK BUILDING MAINT.	13.00	0.1%
DOG PARK MAINTENANCE	12.25	0.1%
DRUG/ALCOHOL TESTING	6.50	0.0%
AERATION	6.00	0.0%
FITNESS & NATURE TRAIL MAINTENANCE	2.00	0.0%
FLOWER BED MAINTENANCE	0.50	0.0%
TREE PLANTING/MULCHING	0.00	0.0%
COMMUNITY GARDEN	0.00	0.0%
SKATE PARK MAINTENANCE	0.00	0.0%
DISC GOLF COURSE MAINTENANCE	0.00	0.0%



2025 Sidewalk Repair Summary



**Presented to: Justin McAuly
City of Clintonville
2025**

Objectives & Results

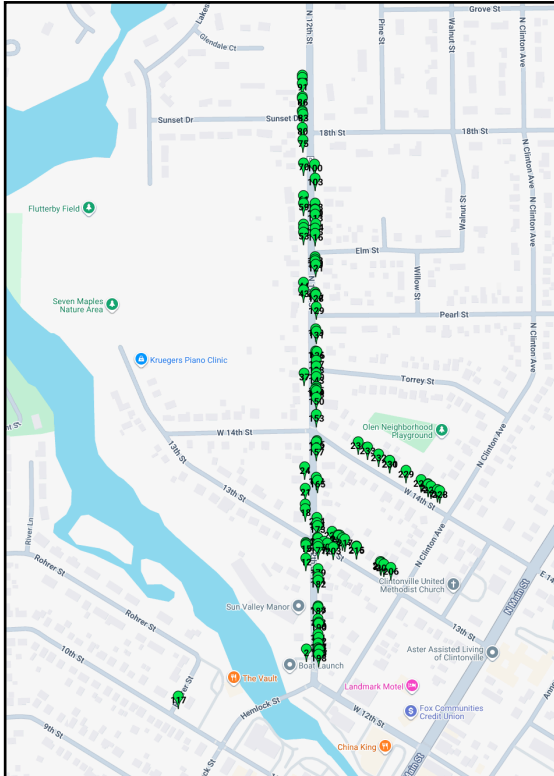
Your Objectives

1. Utilize saw-cutting to achieve an increase in the number of panels repaired
 - **Result:** In 2025, the City repaired an extra **63** unsafe sidewalk panels using saw-cutting.
 - Including all projects from 2020-2025, City of Clintonville repaired an extra **398** unsafe sidewalk panels.
2. Develop a strategic and proactive program to identify sidewalk defects until budget is reached
 - **Result:** Safe Step LLC consulted with City of Clintonville to establish a 25 point criteria for defect identification and classification and confirmed the sidewalk areas/locations to be evaluated.
 - City of Clintonville provided priority areas for evaluation; **1.20** of those miles were able to be evaluated for saw-cutting and R&R defects until the budget was reached.
3. Obtain accurate documentation for decision-making and record-keeping
 - **Result:** Safe Step LLC provided defect data through their exclusive online portal “**Sidewalk Central.**”
 - City of Clintonville maintains full control to review and choose preferred repair types for each defect evaluated in the project area.
 - The data included the nearest defect address, defect measurements and photos, a map view of all defects, and other relevant notes; Completed saw-cutting repairs also include a repair photo for quality control and timestamp for record-keeping.
4. Decrease staff time and costs for sidewalk evaluations, documentation, and project management
 - **Result:** City of Clintonville saved an estimated **10** engineering and management hours utilizing Safe Step LLC for the sidewalk consultation and reporting of 6,110 data points collected during the sidewalk evaluation; These costs are included as part of Safe Step's saw-cutting repairs.

Other Feedback

1. City of Clintonville shared...

Saw-Cutting Repair Locations



The green markers on the map to the left indicate the locations of sidewalk defects repaired in 2025.

Due to the limitations of GPS mobile app technology, the locations shown above should be relied upon as approximate to their actual locations. Map Data: Google

2020-2025 Sidewalk Project Information

Project Year	Offset Criteria	Sidewalk Avg Width	Saw-cut Repairs	Total Cost of Saw-Cutting	Miles Repaired*	Sawcut Cost / Mile	Sq. Ft. Saved	# of Repairs if R&R used	Additional Repairs Using Safe Step	R&R Sq. Ft. Price
2020-21	1/2" - 1 1/2"	5.1	171	\$13,527	1.24	\$10,909	4,755	65	106	\$7.50
2022	1/2" - 1 1/2"	5.0	123	\$9,132	2.65	\$3,446	3,724	32	91	\$9.50
2023	1/2" - 1 1/2"	5.1	123	\$9,130	1.70	\$5,371	3,186	59	64	\$6.00
2024	1/2" - 1 1/2"	4.64	141	\$9,439	1.87	\$5,048	3,304	67	74	\$6.00
2025	1/2" - 1 1/2"	4.94	116	\$8,000	1.20	\$6,667	2,911	53	63	\$6.00
2020 - 2025		5.0	674	\$49,229	8.66	\$5,685	17,879	276	398	

*Sidewalk miles repaired are based on survey of sidewalk segments by offset criteria - scatter sites mileage not determined

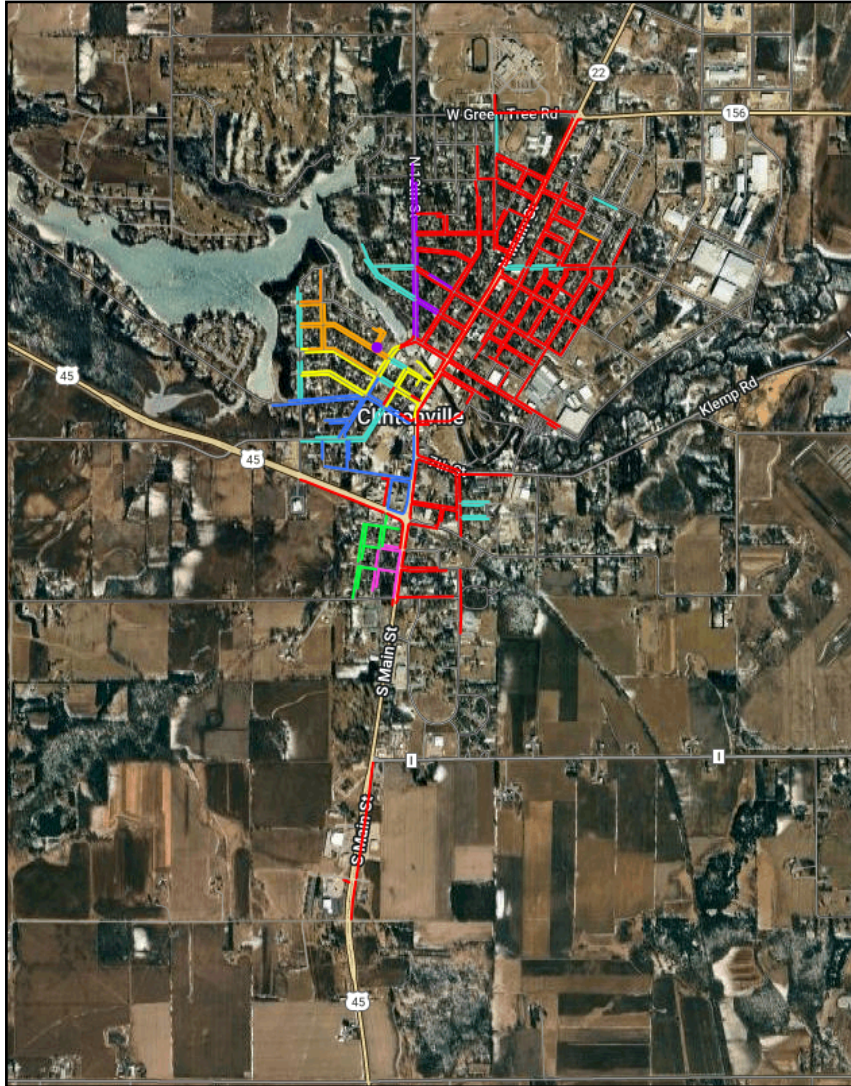
2023-2025 Sidewalk R&R Information

Project Year	4 Inch SqFt	4 Inch Est. Cost	6 Inch SqFt	6 Inch Est. Cost	Total R&R Cost	R&R Cost Per Mile
2023	200	\$1,200	12	\$93	\$1,293	\$760.59
2024	454	\$2,724	80	\$620	\$3,344	\$1,788.24
2025	4,211	\$25,266	624	\$4,836	\$30,102	\$25,085.00
2023-2025	4,865	\$29,190	716	\$5,549	\$34,739	\$27,633.82

Scott Prochaska • Project Manager • (920) 636-8231 • Scott@NoTrippin.com • www.notrippin.com

Information contained in this summary is *proprietary* and *confidential*, and is to be used solely by City of Clintonville personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Sidewalk Repair Program Progress



Map: Google

The map above shows the sidewalk areas that have been completed from 2020 onward.

Red highlighting indicates areas not yet evaluated or repaired. Various colored highlighting indicates the sidewalks that have been evaluated and repaired.

Estimated Sidewalk Infrastructure Value

Estimated Sidewalk Miles	Avg Width	Estimated Sq. Ft Cost	Total Value of Sidewalk
27.63	5.0	\$6.00	\$4,376,592

Life Cycle Progress

Current Budget	Avg Saw-Cut / Mile	Sidewalk Miles To Be Repaired	Years Remaining
\$8,000	\$5,685.00	17.1	12

Scott Prochaska • Project Manager • (920) 636-8231 • Scott@NoTrippin.com • www.notrippin.com
 Information contained in this summary is *proprietary and confidential*, and is to be used solely by City of Clintonville personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

Additional Benefits

Engineering Time Saved

1. City of Clintonville saved approximately **10 engineering hours** utilizing Safe Step LLC.
2. This engineering time can be broken into three major categories:
 1. **Evaluation time:** Mapping and verifying sidewalk areas, defining and confirming a 25 point defect evaluation criteria, mobilizing, assessing each sidewalk panel, accurately capturing 26 key data points, photographing and time-stamping each defect, and physically marking sidewalk panels as appropriate.
 2. **Data validation time:** Processing and validating data for accuracy, preparing reports for project execution, archiving defect data for record-keeping, and preparing this yearly summary for review and future decision-making.
 3. **Project management time:** Verifying contractor's work, communication with contractor, quality assurance checks, interacting with residents, and more. Safe Step LLC's exclusive online portal allows city personnel to maintain control of the project with an easy method to review defects and photos, select preferred repair types, observe project completion, and ensure quality with completed repair photos, minimizing visits to the sidewalks.



Sample Repair Photo: Defect 110 repaired on 07/24/2025 at 146 12th St, N at 9:01 AM

Completed repair photos and timestamps help ensure repair quality

Public Support for Safe, Walkable Sidewalks

1. **85.9%** of adults think it important to find a walkable community with safe sidewalks when looking for a new place to live.
2. **87%** of Americans feel that it is important for local governments to achieve ADA compliance and for sidewalks to be accessible for those with disabilities.
3. **84.7%** of adults believe it is important to use local tax dollars toward sidewalks.

Results based on a nationwide survey conducted in April 2019 by Praecones Analytics

Scott Prochaska • Project Manager • (920) 636-8231 • Scott@NoTrippin.com • www.notrippin.com

Information contained in this summary is *proprietary and confidential*, and is to be used solely by City of Clintonville personnel in evaluating the project. Copying, unauthorized disclosure, reuse in any form is prohibited.

ORDINANCE NO.: 1239

INTRODUCED BY: ?

SECONDED BY: ?

THE COMMON COUNCIL OF THE CITY OF CLINTONVILLE, WISCONSIN, DO ORDAIN that **CHAPTER 7, TRAFFIC CODE, 7.07 SPEED LIMITS**, is hereby amended as follows:

(1) **SPEED LIMITS INCREASED.** Speed limits are increased on the following designated streets or portions thereof:

(a) 35 Miles Per Hour.

1. On South Main Street, from its intersection with Camellia Street to 250 feet South of CTH I.
2. On West Madison Street from its intersection of Main Street to the intersection with West Street.
3. On SSgt. Warren Hansen Drive between E. 12th Street and Spring Street.
4. On Kratzke Road between Golf Club Road and Hudson Road.
5. On Golf Club Road between Kratzke Road and County Road D.

This ordinance shall be effective upon passage and publication as provided by law.

CITY OF CLINTONVILLE

Steve Kettenhoven, Mayor

Attest:

Peggy Johnson, Clerk-Treasurer

Adopted:

Published:

Memo

To: Public Works Committee
From: Justin Mc Auly, Director of Public Works
Date: 01/29/2026
Re: Approve the Demolition of the W.A. Olen Athletic Field Press Box

I would recommend that we move forward with the demolition of the W.A. Olen Athletic Field Press Box.

The facility needs to be removed for multiple reasons. First off, the facility's foundation has been showing signs of failure and the facility has begun to lean toward the East. Second, the Clintonville Athletic Club would like to construct a new facility in its place to serve multiple purposes. The new facility would house the press box, allow for storage for equipment (currently outside) and have a new batting cage which is covered (current batting cage is open to the weather).

I am looking for approval from the Public Works Committee to move forward with the demolition of the Press Box with the Public Works Department working closely with the CAC to remove items that are within and attached to the facility prior to demolition and removal of the facility. All costs associated with the project are being covered under the operational budget and do not need additional financial approval.

If you have any questions, please contact me at (715) 823-2005 or e-mail at jmcauly@clintonvillewi.gov.

Respectfully,



Justin Mc Auly
Director of Public Works
City of Clintonville