

WAUPACA COUNTY HIGHWAY COMMITTEE
MINUTES – January 15, 2026

Chair Much called the meeting to order at 9:00 a.m.

Roll Call: Chairman Much, present; Vice-Chair Nygaard, present (remote); Supervisor Jaeger, present; Supervisor Rohan, absent; Supervisor Zaug, present in meeting at 9:32 a.m.

Also present: Casey Beyersdorf, Highway Commissioner, Susan Popham, Highway Office Specialist, Kris Carlin, Accountant Office Manager, Kyle Fischer, Engineering Specialist and Supervisors Bernie Ritchie and Scott Purchatzke

Audience: Nathan Gall

Review and Approve Agenda. Motion: Supervisor Nygaard moved and Supervisor Jaeger seconded the motion to approve the agenda. Motion carried without a negative vote.

Minutes of the previous meeting – December 18, 2025. Motion: Supervisor Jaeger moved and Supervisor Nygaard seconded the motion to approve the minutes of the previous meeting. Motion carried without a negative vote.

Public Comment. None

Review and Approve payment voucher(s). Motion: Supervisor Jaeger moved and Supervisor Nygaard seconded the motion to approve the bill batch dated 12/19/25. Motion carried without a negative vote.

Motion: Supervisor Jaeger moved and Supervisor Nygaard seconded the motion to approve the bill batch dated 12/26/25. Motion carried without a negative vote.

Resolution 2026-001 Retirement for Kevin Rohan. Mr. Beyersdorf informed the Highway Committee that Kevin Rohan's last day was Friday, January 2nd. Mr. Rohan had been with the Highway Department for 9+ years. A plaque displaying the resolution will be given to Mr. Rohan. **Motion:** Supervisor Nygaard moved and Supervisor Jaeger seconded the motion to approve Retirement Resolution 2026-001 for Kevin Rohan. Motion carried without a negative vote.

Resolution 2026-002 Retirement for Jan Beckmann. Mr. Beyersdorf informed the Highway Committee that Jan Beckmann's last day was Friday, January 9th. Mrs. Beckmann had been with the Highway Department for 17 years. **Motion:** Supervisor Nygaard moved and Supervisor Jaeger seconded the motion to approve Retirement Resolution 2026-002 for Jan Beckmann. Motion carried without a negative vote.

Permission to bid out miscellaneous materials. Mr. Beyersdorf informed the Highway Committee of miscellaneous materials that annually go out for bid in January/February. Mr. Beyersdorf needed permission from the Highway Committee to put out the bids. **Motion:** Supervisor Jaeger moved and Supervisor Nygaard seconded the motion to approve sending out bids for miscellaneous materials. Motion carried without a negative vote.

Service Agreement - V. of Scandinavia. Mr. Beyersdorf talked to the Highway Committee about renewing the service agreement in the Village of Scandinavia after the winter plowing season; approximately April 30th.

Currently Waupaca County Highway Department is using the trucks plowing on the State and County Roads passing through the Village and not in an assigned piece equipment which was previous practice. Based off the Village not being able to hire the County for many non-winter projects, possibly not being able to fulfill their service agreement amounts and knowing they have another company to plow their Village, the Highway Committee decided it was best not to renew the current service agreement past April 30, 2026. **Motion:** Chair Much moved and Supervisor Jaeger seconded the motion to approve not renewing a three year service agreement with the Village of Scandinavia and still ending the current agreement at the end of April 2026 per the letter sent to them in August 2025. Motion carried without a negative vote

Permission to send out RFP's for Engineers for CTH J from Spaulding Road to the Shawano County Line. Mr. Beyersdorf informed the Highway Committee the County will be reconstructing CTH J from Spaulding Road to the Shawano County Line in 2028. The first step in the process of doing the project is to get engineering. Mr. Beyersdorf asked permission to send out Requests for Proposals for Engineers for the project. **Motion:** Supervisor Jaeger moved and Supervisor Nygaard seconded the motion to approve sending Requests for Proposals to engineering firms for the road construction project on CTH J from Spaulding Road to the Shawano County Line. Motion carried without a negative vote.

2027 Budget Discussion. Mr. Beyersdorf told the Highway Committee they would see the 2027 Budget discussion item on the agenda for most of 2026 per Chair Morack's request of each department exploring options on increasing revenue and reducing expenses. Mr. Beyersdorf went through the road projects planned for 2027 which totaled \$5,251,042. Discussion was had on increasing revenue through municipality work or the effects of not doing any municipality work and just county maintenance.

Supervisor Report(s): Conferences, Seminar, Convention, and/or Webinar Report(s). None

Personnel: Employee Updates/Resignations/Retirements/Recruitments. Mr. Beyersdorf told the Highway Committee our current mechanic intern, Connor Fuhs, who is in his final year of school to become a diesel mechanic, was offered the full-time position as Equipment Technician to replace Kevin Rohan who retired. Mr. Fuhs will start the full-time position on January 19th.

Project Updates: Highway Commissioner will report to Committee on Project Activities occurring since last Committee meeting, financial reports and important dates before the next committee meeting.

Mr. Beyersdorf reviewed the Commissioner's Report and gave the Committee an update on Project Activities, financial reports and important dates before the next Committee meeting

Motion: Supervisor Zaug moved to adjourn at 10:22 a.m.

Respectfully submitted,

Susan Popham, Highway Office Specialist

These minutes will post to the website prior to approval from the Committee and considered to be in draft form until approved at the next scheduled meeting.